



Wedding Worksheet

Your Info

Bride's Name *

First Name Last Name

Bride's Phone # *

Area Code Phone Number

Bride's Email *

example@example.com

Groom's Name *

First Name Last Name

Groom's Phone # *

Area Code Phone Number

Groom's Email *

example@example.com

Tell us about your Wedding

When is your Wedding? *



Month Day Year

How many guests are attending? *

Are we doing the ceremony music as well? *

*Ceremony must be in the same venue to qualify

Ceremony Start Time (If applicable)

Officiant Name (if applicable)

Do you want guests taking photos or videos during the ceremony? *

*Flash photography is not allowed during the ceremony, as it causes issues with photos taken by hired professional photographers and video issues with professional hired videographers.

Is the ceremony and/or reception outdoors? *

*If the answer is yes a 10 ft x 10 ft minimum covered shelter or a 10 ft x 10 ft minimum anchored canopy tent is required regardless of weather forecast. If a 10 ft x 10 ft shelter/tent is not provided, a \$50 tent fee will be added to the event cost.

Which part of the event is outdoors? (If applicable)

Reception Start Time *

Reception End Time *

Does the venue have Wi-Fi? *

*Please furnish Wi-Fi password when we arrive.

Venue Name *

Venue Contact Person *

First Name Last Name

Venue Address *

Street Address

Street Address Line 2

City State / Province

Postal / Zip Code

Venue Contact Phone # *

Area Code Phone Number

Venue Contact E-Mail # *

example@example.com

Who are the other vendors we are working with?

Wedding Coordinator Name

First Name

Wedding Coordinator Phone

Area Code

Phone Number

Wedding Coordinator Email

example@example.com

Photographer Name *

First Name

Last Name

Photographer Phone # *

Area Code

Phone Number

Photographer E-Mail *

example@example.com

Videographer Name

First Name

Last Name

Videographer Phone

Area Code

Phone Number

Videographer Email

example@example.com

Photo Booth Operator Name

First Name

Photo Booth Operator Phone #

Area Code

Phone Number

Photo Booth Operator Email

example@example.com

Caterer

Cakery

Florist

Wedding Ceremony

(If applicable)

Grandparents' Seating Song

Parents' Seating Song

If the same as above, just put same as above.

Groom's Processional Entrance Song *

Bridesmaids Processional Entrance Song *

Bride's Entrance Song *

Special Ceremony Song

Recessional/Exit Song *

There may be a break in between the ceremony and reception if equipment needs to be moved. Microphones and music are not available during this time.

Cocktail Hour

You usually won't be present for the cocktail hour, because that is when you and the bridal party/family will be taking pictures with the photographer.

Will alcohol be served?

What type of bar?

Food served during cocktail hour

The First Act

Introductions *

If introducing Wedding party, please provide the names of the Groomsmen & Bridesmaids in the order they will be walking in.

Maid/Matron Of Honor Name *

First Name Last Name

Best Man Name *

First Name Last Name

Introduce us as: *

The First Dances

First Dance Song *

Song Length *

Father/Daughter Dance Song

Father's Name

First Name Last Name

Song Length

Mother/Son Dance Song

Mother's Name

First Name

Last Name

Song Length

If the person dancing with the Bride and/or Groom is someone else please put their name, relation and who they are dancing with.

Generations Dance Song

Dinner Time

Do you want a wedding blessing

If yes, who will be doing the blessing?

Will someone be making a toast?

If yes, please provide the name(s) below of whom will be toasting.

Do you want to make a thank you toast?

One word...EAT! You will have plenty of time to visit with people during the reception. Take 30 minutes to relax and eat something.

Do you want to introduce your parent and/or grandparents?

Bride's Father's Name

First Name Last Name

Bride's Mother's Name

First Name Last Name

Groom's Father's Name

First Name Last Name

Groom's Mother's Name

First Name Last Name

Bride's Grandfather's Name

First Name Last Name

Bride's Grandmother's Name

First Name

Groom's Grandfather's Name

First Name Last Name

Groom's Grandmother's Name

First Name Last Name

If there are step parents or grandparents being introduced, please list their names and relationships below.

Cake Cutting Time

Cake Cutting Song *

DJ will play about 3 songs after the Cake Cutting song, so everyone can eat cake.

The Fun Stuff

Bouquet Toss Song

Garter Toss Song

Honeymoon Dance Song

Please make sure all unmarried men and women are present. Please have something to place money in if you doing the Honeymoon Dance.

Are you going to have a fake ending for the photographer/videographer

If the answer is yes, the fake ending will occur after these dances.

Last Dance Song

If you have any additional info or comments, please list them below. Please do not put song requests in this section, those will go on your Wedding Music Worksheet.

I verify that I have read the information above and provided accurate and complete info.

Signature Date *



Month Day Year